

August 27th, 2009

Facilities Committee Meeting, 6pm in the LHS Library

Superintendents Updates –

Rick provided an explanation of the warrant article amount changes that will be presented to the Town Council in Tuesday September 1.

Handed out was the updated financial summary sheet that will be placed on the website. It explains the where the reductions came from, expenditures over the summer and anticipated expenditures

Improvements made were:

- The floor in front of the gym was pulled up, new plywood put down and re-tiled.
- Outside of gym was treated with paint
- Propane put into two science rooms
- 5th science room – created with lab furniture and sinks.

Webpage – Rick and Traci will work together to create a facilities link providing updates for the public, minutes, NEASC letters, project plans and before and after photos. Rick was looking for members email addresses to be linked from the site.

Rick's 1st day with students – He attended all three school's 1st day openings with students. He found positive feedback from staff to parents. All the hard work from custodians over the summer was noticeable and there were many personal touches that were made to make the schools wonderful.

Rick sent the letter to the MPA and is awaiting a response and he should be added to the agenda in October.

RFQ –

Cathy passed out a worksheet from the BGS (state agency) with information on scheduling interviews, questions to ask, etc.

Cathy suggested we establish a process that stays consistent in scoring – being fair to all interviewed. She asked that everyone review this worksheet and email her with additional questions or deletions.

Review RFQs –

The rest of the night was spending reviewing the RFQs. Some took some home to continue to review. The next meeting will be September 3rd to finish reviewing documents, choose companies to interview and set a process.