



# Lisbon High School

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July 1, 2006

Dr. Pamela Gray-Bennett, Director  
New England Association of School and Colleges Inc.  
Commission on Public Secondary Schools  
209 Burlington Road  
Bedford, Massachusetts 01730-1433

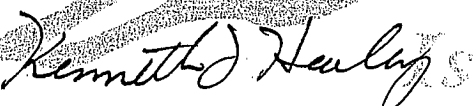
Dear Dr. Gray-Bennett:


Attached you will find the required July 1, 2006 Special Progress Report for Lisbon High School. The Special Progress Report indicates how the identified recommendations of the Commission on Public Secondary Schools made for Lisbon High School have been addressed.

If you have any questions about this Special Progress Report please do not hesitate to contact Lisbon High School via email [khealey@union30.org](mailto:khealey@union30.org) or call (207) 353-3030 extension number 2005.

Sincerely,

Sincerely,

  
Kenneth J. Healey  
Principal

  
Pete Reed  
Chair, Follow-up Committee

Cc: Dr. Shannon Welsh, Superintendent, Union#30  
Mrs. Deborah Danuski, Chair, Lisbon School Committee



## Special Progress Report

Lisbon High School

July 1, 2006

1. **Ensure the library is open to students and staff before and after school as well as throughout the school day.**

### **Classification: *In Progress***

There was a position included in this year's budget to put an Educational Technician III in the library for eight hours a day. This has passed and the position will be filled this summer. The library will be open from 7:00 AM until 4:15 PM. One current Special Educational Technician will staff the library from 7:00 AM to 7:45 AM and then the newly approved Educational Technician III will be in the library from 7:45 AM to 4:15 PM closing time. The Librarian will work the normal contracted school day. The Librarian and Educational Technician will take different lunches so that the library will be open during all three lunches. With the addition of a staff person in the library to help monitor students, do some of the library clerical tasks and increase technology access for students there will be more opportunity for more students to use the library at one time. A new schedule and procedure for student use from study halls will be drafted in order to take advantage of the added assistance.

2. **Report and assess the adequacy of the budget for 2006-2007 school year to provide and maintain appropriate school programs, staffing including supervisory personnel, services, faculties, equipment, technological support, materials and supplies.**

### **Classification: *In Progress***

Our current budget continues to fund the high school at approximately the same level as the previous two budgets. The current budget does address some of our needs, like adding an Educational Technician III position to the Library to allow the Library to expand its hours early in the morning and later in the day. There is money in the budget to replace furniture in two classrooms and money will be budgeted in future years for continued classroom furniture replacement. With the "Promising Futures" grant ending there was money budgeted for the teacher leadership positions that were created under the Promising Futures Grant. With the budget levels remaining the same we are able to adequately maintain our current school programs, staffing including supervisory personnel, services, faculties, equipment, technological support, materials and supplies with minimal or no growth.

The school continues to improve technology across the board but the school is several years away from universal access to technology for all staff and students. With the addition of the Library Educational Technician III and a new mobile computer cart (Maine Laptop Initiative Buyback Apple Computers) will increase technology access for our students. We still have a building in desperate need of renovation or replacement. There is a district plan in place to address the renovation or replacement of the high school by 2012.

- 3. Increase custodial support for the regular maintenance of the building and assess its adequacy.**

**Classification: *In Progress***

The Lisbon voters at the annual town meeting in May recently approved money that will enable the maintenance/grounds department to hire an additional staff person. Applications are now being accepted for a full-time second shift leader, 40 hrs. per week, 52 weeks per year from 1:45-10:15 p.m.

The Maintenance Grounds Keeper Position will share responsibility with current positions for all Lisbon School Department schools and grounds. The priority for this new position will be Lisbon High School and he/she will be based in the high school. The Maintenance Grounds Keeper Position is required to have knowledge of all aspects of building maintenance, carpentry, plumbing, minor electrical, custodial duties, and knowledge of servicing and maintaining tractors, mowers, etc. He/she is required to have a valid State of Maine Boiler License, or be willing to obtain one. They must also have a valid State of Maine CDL/Bus Drivers License, or willing to obtain one. The Maintenance Grounds Keeper Position will report to the Director of Maintenance and Transportation or designated person.

- 4. Describe the plan and timeline to fully resolve facilities inadequacies related to heating and air quality, inadequate access to technology, inadequate storage space, cramped space in the industrial arts area, handicapped accessibility, unsafe gym bleachers, and the small cafeteria.**

**Classification: *In Progress***

As identified in the visiting committee's report a major focus of Lisbon High School and the Lisbon School District has been to aggressively pursue state funding for a new or renovated high school. Unfortunately, the state funding process has rated Lisbon High School as number 27 on the priority list of facilities that should be funded. The district was told that the state plans on funding anywhere from 13 to 26 projects over the next two years. The high school and school district plan on renovating or building a new high school with a target date of 2012.

The first step is to resubmit Lisbon High School for consideration in the next round of state funded capital improvements in the spring of 2007 or earlier if permitted by the state. An increase of student enrollment in the past two years as compared to our demographic study of 2004 should increase our chances for state funding. One of the additional supporting documents that will be sent with the next capital improvements application will be the NEASC visiting committee's report. The case for state funded capital improvements of Lisbon High School should be significantly strengthened by the NEASC visiting committee's report.

Heating issues have been addressed over the last year with the goal of making the old system more efficient and consistent. The School District's Maintenance Director and staff have ensured that routine preventative maintenance of the heating system is kept current. The thermostat in the school gym was moved into the art room to prevent overheating of the gym area. The outside temperature sensor was replaced to better control the heat in the building. Finally, all the steam traps in the heating system have been replaced in the school allowing the old heating system to function as efficiently as possible. Air quality problems identified in the visiting committee's report had not been previously reported to high school or school district officials prior to the NEASC visit. To address the recommendation of the visiting committee the Maintenance Director conducted air quality testing in Lisbon High School on June 7, 2006 with the following results: Air quality is appropriate in the building with one exception where the Guidance Office has excessive CO2 and the Maintenance Director is exploring ventilation improvements for the office.

Inadequate access to technology, inadequate storage space and small cafeteria should all be addressed with a new or renovated facility by 2012. The cramped industrial arts area has been completely reconfigured and rearranged by the new industrial arts teacher. The new teacher has removed old or obsolete equipment and is focusing his instruction on shop safety and cleanliness. The removal of old equipment and better shop cleanliness has resulted in students and the teacher being able to make more efficient use of the industrial arts area. Handicapped accessibility issues will be addressed by the installation of hand rails and ADA complainant sinks in all high school bathrooms. Unsafe gym bleachers have been completely repaired and are now up to current safety standards.

**5. Indicate steps taken to resolve each health and safety concerns indicated in the evaluation report**

**Classification: *In Progress***

Issue	Status
Heating radiators in stage area uncovered and deemed a potential burn hazard.	Planned to be corrected in SY 2006-2007
Ventilation system in boys' locker room not working – air quality.	Corrected August 2005

Nurses' office air quality compromised due to IA's inadequate dust collection equipment.	Corrected September 2005
Classrooms have no positive ventilation.	Classrooms do have positive ventilation. The ventilation units bring in fresh air for 15 minutes of every hour.
Heat in gym cannot be regulated.	Corrected October 2005
Gym bleachers do not have side rails.	Corrected October 2005
Handicapped accessibility to library bathroom is not up to code (doorknobs, limited space at toilet for wheelchair, and lavatory faucet handles)	In Progress Projected Completion Date August 2006
Student restrooms not handicapped accessible – rails, sinks, faucet handles	In Progress Projected Completion Date August 2006
Locker room showers not handicapped accessible	No plan for immediate completion. (Grandfathered status.)
Some shop equipment is not properly guarded.	Corrected October 2005
Heating system is inadequate to provide comfortable learning environment in most classrooms.	Corrected March 2006

In summary, those safety issues that could be addressed immediately have been corrected. Others, such as the inadequate heating system, have been addressed and short-term adjustments have been made to get those up to a minimum standard. A long-range plan has been developed to address most issues. This long-range plan includes funding for a new facility or a major upgrade of the existing facility by 2012.